

**ARBORS AT NEW CASTLE  
AUDIT REPORT  
MEDICAID COST REPORT AND  
NURSING WAGE SURVEY**

**JUNE 30, 2006**

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INDEX

	Page
INDEPENDENT AUDITORS' REPORT	1-2
SCHEDULE OF ADJUSTMENTS TO THE STATEMENT OF REIMBURSEMENT COST FOR SKILLED AND INTERMEDIATE CARE NURSING FACILITIES – TITLE XIX AND NURSING WAGE SURVEY	3-5
REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON A FINANCIAL AUDIT PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	6-7
SCHEDULE OF FINDINGS AND RESPONSES	8

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## Independent Auditors' Report

State of Delaware  
Office of Auditor of Accounts  
Dover, Delaware

We have audited the Statement of Reimbursement Cost for Skilled and Intermediate Care Nursing Facilities – Title XIX, pages 2 through 6 (the Cost Report) and Nursing Wage Survey (the Survey) of the Arbors at New Castle (the Facility) for the year ended June 30, 2006. The Cost Report and Survey are the responsibility of the Facility's management. Our responsibility is to express an opinion on the Cost Report and Survey based on our audit, which are not affixed hereto.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Cost Report and Survey are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Cost Report and Survey. An audit also includes assessing the accounting principles and Medicaid principles of cost reimbursement used and significant estimates made by management, as well as evaluation of the overall presentation of the Cost Report and Survey. We believe that our audit provides a reasonable basis for our opinion.

Certain adjustments were required to be made to the Cost Report and Survey based on the results of our audit. The detail of the adjustments and their effects can be found on the accompanying Schedule of Adjustments on pages 3 through 5.

In our opinion, except for the accompanying Schedule of Adjustments, the Cost Report and Survey of the Arbors at New Castle referred to above presents fairly, in all material respects, the reimbursement costs of the Facility for the year ended June 30, 2006 in conformity with accounting principles generally accepted in the United States of America and Medicaid principles of cost reimbursement.

## Independent Auditors' Report (Cont'd.)

In accordance with *Government Auditing Standards*, we also issued our report dated November 19, 2008, on our consideration of the Facility's internal control over reporting for the Cost Report and Survey and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

*McBride, Shopa & Co*

Wilmington, Delaware  
November 19, 2008

**ARBORS AT NEW CASTLE**  
**SCHEDULE OF ADJUSTMENTS TO THE STATEMENT OF REIMBURSEMENT**  
**COST FOR SKILLED AND INTERMEDIATE CARE NURSING FACILITIES - TITLE XIX**  
**AND THE NURSING WAGE SURVEY**  
**YEAR ENDED JUNE 30, 2006**

Description	Page	Line	As Filed Amounts	Audit Adjustments		Adjusted Amounts	Adjusted Cost Per Day	Note Ref.
				No.	Amount			
PART I - COST REPORT TRIAL BALANCE AND ADJUSTMENTS								
Primary Patient Care Costs (lines 1-5)								
Nursing Staff Salaries	2	1b	\$ 2,339,042	1	\$ 61,547	\$ 2,400,589		S-1
Nursing Staff Benefits	2	2	474,364	2	(73,233)	401,131		S-1
Nursing Staff Training	2	3	88,920	3	2,391	91,311		S-1
Other Primary Care Costs	2	4	12,426	4	9,666	22,092		O-1
Unadjusted lines	2	1a	<u>302,516</u>		<u>-</u>	<u>302,516</u>		
Subtotal - Primary Patient Care	2	5	3,217,268		371	3,217,639	\$ 77.06	
Secondary Patient Care Costs - unadjusted (lines 6-14)	2	14	480,714		-	480,714	11.51	
Support Service Costs - unadjusted (lines 15-22)	2	22	1,344,189		-	1,344,189	32.19	
Administrative & Routine Costs (lines 23-32)								
Medical and Nursing Director Salary	2	24	176,819	1	3,960	180,779		S-1
Other Administrative Salaries	2	25	390,446	2	4,945	395,391		S-1
Employee Benefits	2	26	129,802	3	(155)	129,647		S-1
Medical Records	3	27	24,701	4	545	25,250		S-1
Other Administrative & Routine Costs	3	31	343,436	5 6	(9,666) 34,577	368,347		O-1 O-2
Unadjusted lines	3	23, 28, 29, 30	<u>341,108</u>		<u>-</u>	<u>341,108</u>		
Subtotal - Administrative & Routine	3	32	1,406,312		34,206	1,440,522	34.50	
Capital Costs (lines 33-39)								
Property Taxes	3	35	95,612	1	(34,577)	61,035		O-2
Unadjusted lines	3	33, 34, 36, 37, 38	<u>860,405</u>		<u>-</u>	<u>860,405</u>		
Subtotal - Capital	3	39	<u>956,017</u>		<u>(34,577)</u>	<u>921,440</u>	<u>22.07</u>	
SUBTOTAL	3	40	7,404,500		-	7,404,504	177.33	

**ARBORS AT NEW CASTLE**  
**SCHEDULE OF ADJUSTMENTS TO THE STATEMENT OF REIMBURSEMENT**  
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**YEAR ENDED JUNE 30, 2006**

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				<u>No.</u>	<u>Amount</u>			
<i>Ancillary Costs - unadjusted (lines 41-49)</i>	3	49	1,783,477		-	1,783,477	42.71	
<i>Other Costs - unadjusted (lines 50-52)</i>	3	52	-		-	-	-	
<b>TOTAL COSTS</b>	3	53	<u>\$ 9,187,977</u>		<u>\$ -</u>	<u>\$ 9,187,981</u>	<u>\$ 220.05</u>	

**PART II - COST REPORT PATIENT DAYS**

Total beds	6	1, 3	120	-	120
Total bed days available	6	4	43,800	-	43,800
90% minimum census threshold	6		39,420	-	39,420
Total census days	6	5E	41,755	-	41,755

**PART III - NURSING WAGE SURVEY**

***II. Staff Nurse Information***

Number of ADONs Paid	10	A(2)	-	1	1
Total Pay	10	A(2)	-	2,388	2,388
Total Hours	10	A(2)	-	80	80

**ARBORS AT NEW CASTLE**  
**SCHEDULE OF ADJUSTMENTS TO THE STATEMENT OF REIMBURSEMENT**  
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**YEAR ENDED JUNE 30, 2006**

**PART IV - DETAILED EXPLANATION OF ADJUSTMENTS**

**Adjustments affecting salaries (S):**

- S-1** To reclass nonproductive salaries paid to nursing staff from the respective benefit (lines 2, & 26) to the respective salary (lines 1b, 3, 24, 25, & 27). Also, to adjust allocation of benefits as a result of the reclassification of nonproductive salaries.

**Adjustments affecting other costs (O):**

- O-1** To reallocate recruiting ad expenses related to nursing from line 31 to line 4
- O-2** To reclassify other taxes to other administrative costs.

**Adjustments affecting Nursing Wage Survey (NWS):**

- NWS-1** To adjust Nursing Wage Survey to amounts supported by facility records.

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON A FINANCIAL AUDIT PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

State of Delaware  
Office of Auditor of Accounts  
Department of Health & Social Services  
Division of Social Services Medicaid  
Dover, Delaware

We have audited the Statement of Reimbursement Costs for Skilled and Intermediate Care Nursing Facilities – Title XIX, pages 2 through 6 (the Cost Report) and the Nursing Wage Survey (the Survey) for the Arbors at New Castle (the Facility) for the year ended June 30, 2006, and have issued our report thereon dated November 19, 2008, which was qualified due to the required adjustments reported in the Schedule of Adjustments accompanying it. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America.

### Internal Control Over Reporting

In planning and performing our audit, we considered the Facility's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the Cost Report and Survey but not for the purposes of expressing an opinion on the effectiveness of the Facility's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Facility's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Facility's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Facility's financial statements that is more than inconsequential will not be prevented or detected by the Facility's internal control.

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A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Facility's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies, and accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses.

We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Facility's Cost Report and Survey are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and noncompliance with which could have a direct and material effect on the determination of reported amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the Facility in a separate letter dated November 19, 2008.

This report is intended solely for the information and use of the Office of Auditor of Accounts of the State of Delaware, the Department of Health and Social Services of the State of Delaware and the Board of Directors and management of the Arbors at New Castle, Office of the Governor, Office of the Controller General, Office of the Attorney General, Office of Management and Budget, the State Treasurer's Office, and the Department of Finance. However, under 29 Del. C. Section 10002, this report is public record and its distribution is not limited.

*McBride, Shogan & Co*

Wilmington, Delaware  
November 19, 2008

**ARBORS AT NEW CASTLE  
SCHEDULE OF FINDINGS AND RESPONSES  
JUNE 30, 2006**

**CURRENT YEAR CONDITIONS**

NONE